

Vacancy Posting

The following position is available for the 2024-2025 school year.

Transportation and Maintenance Supervisor

The available position is a full-time year-round position. Salary shall be established by the board of education on an annual basis.

Applicant must be at least 21 years of age and attain a bus drivers CDL. HVAC, Electric, and Plumbing knowledge preferred but not required.

Duties may include but not be limited to directing and supervising the transportation and maintenance departments. Supervise, evaluate, and recommend discipline for employees working in the transportation and maintenance departments. Ensure that the transportation fleet is fully operational. Coordinate all transportation routes and schedules. Organize and supervise the operational and maintenance activities of the district's custodial staff. Perform school bus maintenance and repair. Approve and supervise purchases of supplies and services for the transportation and maintenance departments.

Successful applicant will be required to furnish an acceptable physical exam and necessary criminal background checks before starting the position.

Interested candidates should send a letter of interest, resume, and references to

Tracy Vinson, Human Resources

Carrollton Community Unit School District #1

950A Third St

Carrollton IL 62016

Interviews may take place as applications are received until the position is filled