

SCHOOL BOARD

2:230 Public Participation at School Board Meetings and Petitions to the Board

For a maximum of 60 minutes during each regular and special open meeting of the Board, any person may comment to or ask questions of the Board (*public participation*), subject to the reasonable constraints established and recorded in this policy's guidelines below. The time limit for public participation at a meeting may be extended upon the majority vote of the Board members at the regular or special meeting. The Board listens to comments or questions during public participation; responses to comments to or questions of the Board are most often managed through policy 3:30, *Chain of Command*.

To preserve sufficient time for the Board to conduct its business, any person appearing before the Board is expected to follow these guidelines:

1. Anyone wishing to speak before the board either as an individual or as a member of a group, should inform the Superintendent of the desire to do so as early as possible, but at least 5 business days before the meeting. A form must be completed and returned to the Superintendent indicating the topic to be addressed.
2. If a week's notice has not been given, citizens may request to address the Board under the Public Comments agenda item. No action will be taken on any non-agenda item.
3. At the discretion of and after being recognized by the President, citizens may be allowed to address the Board under other portions of the agenda when it is felt that additional information, questions, or comments would be productive and beneficial in expediting a particular agenda item.
4. The individual desiring to speak shall give his or her name, address, and the group, if any, that he or she is representing. Ordinarily, the time for any one person to address the Board during public participation shall be limited to five minutes. In unusual circumstances, and when an individual has made a request in advance to speak for a longer period of time, the Board President may allow an individual to speak for more than five minutes. If multiple individuals wish to address the Board on the same subject, the group is encouraged to appoint a spokesperson.
5. The board will not hear personal complaints of school personnel nor against any person connected with the school system. Charges or complaints should be presented to the Board, in writing, through the Superintendent. Such charges or complaints will be handled through the normal chain of command process.
6. Observe, when necessary and appropriate, the Board President's authority to:
 - a. Shorten the time for each person to address the Board during public participation to conserve time and give the maximum number of people an opportunity to speak; and/or
 - b. Determine procedural matters regarding public participation not otherwise covered in Board policy.
7. Conduct oneself with respect and civility toward others and otherwise abide by Board policy, 8:30, *Visitors to and Conduct on School Property*.

Petitions or written correspondence to the Board shall be presented to the Board at the next regularly scheduled Board meeting.

LEGAL REF.:

105 ILCS 5/10-6 and 5/10-16.

5 ILCS 120/2.06, Open Meetings Act.

CROSS REF.: 2:220 (School Board Meeting Procedure), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property)

Adopted: July 18, 2022

Carrollton CUSD 1
