

CARROLLTON COMMUNITY UNIT SCHOOL DISTRICT NO. 1
950A THIRD STREET
CARROLLTON IL 62016

APPLICATION FOR EMPLOYMENT - TEACHER

PERSONAL INFORMATION:

Name: _____
Last First MI

Applying for: Full time Part time Substitute

Are you legally eligible to work in the United States? Yes No

Current Address: _____

_____ City State Zip

Home Phone: _____ Cell Phone: _____

Email: _____

POSITION FOR WHICH YOU ARE APPLYING:

___ K-3
___ 4-6
___ 7-8
___ 9-12
___ Special Education _____
___ Other _____

Subject(s), Grade Level(s), or non-teaching position(s) preferred:

1st preference: _____ 2nd preference: _____ 3rd preference: _____

DATE AVAILABLE FOR EMPLOYMENT: _____

EDUCATIONAL BACKGROUND:

	Dates attended	Name and address	Graduation (Mo/Day/Yr)	Degree received (Major and/or Minor)
College or University				
	Dates attended	Name and address	Hours and/or semester units beyond BA or BS degree	Graduate major
Graduate and/or Post-doctorate				

LICENSURE:

Do you hold a valid Illinois teaching license?

Yes

No

Type: _____

Endorsements: _____

INTERESTS:

List any extracurricular activities or clubs in which you have an interest of that you would be willing to sponsor.

TEACHING EXPERIENCE:

List your most recent position first. Include public and private school experience.

Position	Dates (M/D/Y to M/D/Y)	Years of Service	Grades or subjects	School District	District Address

May we contact your previous employer?

Yes

No

Student Teaching:

Where: _____

Dates: _____

Subject / grade level: _____

Supervising teacher: _____

Teacher's Address/ Phone: _____

Do you have any condition which would prevent you from performing specific kinds of work, including supervision of students in an emergency situation that could involve stairs?*

Yes

No

Have you ever been dismissed or asked to resign from a teaching position?*

Yes

No

Has your licensure/certification and/or any endorsement ever been suspended or revoked?

Yes

No

Pursuant to Section 10-21.9 of The School Code, you must submit to a fingerprint based criminal background check as a condition of employment, and if you have been convicted of any offense(s) as defined in Section 10-21.9, you are prohibited from employment by the school district. Have you ever been convicted of any crime, other than minor traffic violations, that would preclude you from working with children or other adults?*

Yes

No

***If you answered yes, provide a written explanation and attach the statement to your application.**

REFERENCES:

Provide at least three personal references who can vouch for your character and qualifications, with preference given to principals and superintendents under whom you have most recently taught.

Name	Position	Address	Work Phone/Home Phone

Are you able to perform the following, with or without reasonable accommodation?

- a. You must be able to read, comprehend and implement complex, multistep written instructions that are characteristic of textbook manuals, curriculum guides, computer programs, memos, technical manuals, and other teaching materials.
- b. You must be able to communicate effectively both verbally and in writing with clarity, fluency, and expression to students, parents, teachers, and administrators, and with students from diverse cultural backgrounds and with varying degrees of abilities, including children with disabilities.
- c. You must be warm, receptive, and understanding with children, including children from diverse cultural backgrounds and with varying degrees of abilities, including children with disabilities.
- d. In the job to which you are applying you must be free of any serious infectious or communicable disease which is likely to be transmitted to children or others in the course of employment.
- e. You must be able to routinely push, pull, lift or otherwise move the amount of weight set forth in the relevant job description without risk of personal injury.
- f. You must have the stamina to be an effective teacher for the full work day, to be adequately prepared to teach the following day, as well as to be actively involved in required job-related, after-school activities.
- g. You must be able to establish order, maintain discipline, and provide a safe and nurturing environment for students.
- h. You must understand and be able to perform the essential requirements of your position, as described in the appropriate job description, with or without reasonable accommodation (See applicable job description).

Yes

No

I understand that before being employed I must pass a physical examination and/or T.B. test approved by the school district.

I authorize all former employers and other persons to give any information they have regarding me and/or my employment with them, and I release them and their companies from any liability for damages resulting therefrom. I understand that any false or misleading statements made by me on this application may prevent my employment with the school district and/or may be cause for dismissal if hired.

I hereby certify that all statements made herein are true and correct to the best of my knowledge and authorize investigation of all statements herein. I release from all liability persons and organization reporting information requested by this application.

Applicant's Signature

Date

Carrollton Community Unit School District is an Equal Opportunity Employer and complies with all state and federal regulations regarding employment practices.

Additional Information:

The following questions are a very important part of our screening process. Please reflect upon them carefully, and give us your candid responses.

1. What are your three most important reasons for wanting to be a teacher?

a. _____

b. _____

c. _____

2. How much do you want to know about your students in order to be most helpful to them?

3. What three things do you most want to know about your students?

a. _____

b. _____

c. _____

4. What do you need to know in order to begin your lesson planning for a class?

5. What four, key components do you believe you must include in your lesson plan?

a. _____

b. _____

c. _____

d. _____

6. When you think about your students, in what major ways do you most want to influence their lives?

7. What two core teaching strategies do you most use to achieve this result?

a. _____

b. _____

Date

Signature of Applicant